

DEPARTMENT CONVENTION MEMORIAL SERVICES

Pursuant to a motion passed at the Department Executive Committee Meeting held April 29, 1967, each Post Adjutant is asked to forward a list of members of those members of the Post who have died since the last Department Convention, for the purpose of being placed on the altar for remembrance during the Annual Memorial Services at the Department Convention.

Deceased members name should be in the Department Office on or before May 15, 2015.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
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15. \_\_\_\_\_

DISTRICT # \_\_\_\_\_  
POST # \_\_\_\_\_

\_\_\_\_\_  
POST ADJUTANT OR COMMANDER

IMMEDIATELY AFTER RECEIVING YOUR 2016 PRE-PRINTED CARDS, RETURN ALL CARDS TO THE DEPARTMENT OFFICE OF THOSE MEMBERS WHO ARE DECEASED, MARKING THE CARD "DECEASED" ON THAT PORTION AS DESIGNATED. DEATHS SHOULD BE REPORTED THEREAFTER ON THE "CHANGE OF ADDRESS" CARDS AND MARKED DECEASED UNDER REMARKS. TO AVOID EMBARRASSMENT TO MEMBERS OF THE DECEASED'S FAMILY, PLEASE NOTIFY AT ONCE, BY REPORTING THEM IMMEDIATELY, THIS WILL AVOID GETTING THE FIRST BILLING ETC.